



Indiana Pro Bono Commission
230 East Ohio Street, Suite 200
Indianapolis, IN 46204

Indiana Bar Foundation
230 East Ohio Street, Suite 200
Indianapolis, IN 46204

COMBINED 2003 DISTRICT REPORT, 2005 PRO BONO GRANT APPLICATION, AND 2005 PLAN

Pro Bono District 13

Applicant: Volunteer Lawyer Program of Southwestern Indiana, Inc.

Mailing Address: 123 N.W. Fourth Street, Suite 303

City: Evansville, IN **Zip:** 47708

Phone: (812) 434-4886 **Fax:** (812) 434-4889

E-mail address: BCorn@courtbuilding.com **Website address:**

Judicial Appointee: J. Douglas Knight, Vanderburgh Superior Court; Timothy Crowley, Knox Superior Court

Plan Administrator: Beverly K. Corn

Names of Counties served: Posey, Vanderburgh, Warrick, Perry, Spencer, Dubois, Knox, Gibson, Pike, Martin, and Daviess

Number of registered attorneys in county: 425 **in district:** 655

Percentage of volunteer attorneys who accepted a pro bono case in 2003 per registered attorneys in county: 18% **in district:** 19%

Percentage of volunteer attorneys who have not yet accepted a pro bono case in 2003 per registered attorneys in county: 82% **in district:** 81%

Amount of grant received for 2004: \$61,800.00

Amount of grant (2003 & prior years) projected to be unused as of 12/31/04: 0

Amount requested for 2005: \$142,949.00

PRO BONO DISTRICT NUMBER 13 LETTER OF REPRESENTATION

The following representations, made to the best of our knowledge and belief, are being provided to the Indiana Pro Bono Commission and Indiana Bar Foundation in anticipation of their review and evaluation of our funding request and our commitment and value to our Pro Bono District.

Operation under Rule 6.5

In submitting this application for funding, this district is representing itself as having a Pro Bono Plan, which is pursuant to Rule 6.5 of the Indiana Rules of Professional Conduct. The plan enables attorneys in our district to discharge their professional responsibilities to provide civil legal pro bono services; improves the overall delivery of civil legal services to persons of limited means by facilitating the integration and coordination of services provided by pro bono organizations and other legal assistance organizations in our district; and ensures access to high quality and timely pro bono civil legal services for persons of limited means by (1) fostering the development of new civil legal pro bono programs where needed and (2) supporting and improving the quality of existing civil legal pro bono programs. The plan also fosters the growth of a public service culture within the our district which values civil legal pro bono publico service and promotes the ongoing development of financial and other resources for civil legal pro bono organizations.

We have adhered to Rule 6.5 (f) by having a district pro bono committee composed of:

- A. the judge designated by the Supreme Court to preside;
- B. to the extent feasible, one or more representatives from each voluntary bar association in the district, one representative from each pro bono and legal assistance provider in the district, and one representative from each law school in the district; and
- C. at least two (2) community-at-large representatives, one of whom shall be a present or past recipient of pro bono publico legal services.

We have determined the governance of our district pro bono committee as well as the terms of service of our members. Replacement and succession members are appointed by the judge designated by the Supreme Court.

Pursuant to Rule 6.5 (g) to ensure an active and effective district pro bono program, we:

- A. prepare in written form, on an annual basis, a district pro bono plan, including any county sub-plans if appropriate, after evaluating the needs of the district and making a determination of presently available pro bono services;
- B. select and employ a plan administrator to provide the necessary coordination and administrative support for the district pro bono committee;
- C. implement the district pro bono plan and monitor its results;
- D. submit an annual report to the Commission; and

- E. Forward to the Pro Bono Commission for review and consideration any requests which were presented as formal proposals to be included in the district plan but were rejected by the district committee, provided the group asks for review by the Pro Bono Commission.

Commitment to Pro Bono Program Excellence

We also understand that ultimately the measure of success for a civil legal services program, whether a staffed or volunteer attorney program, is the outcomes achieved for clients, and the relationship of these outcomes to clients' most critical legal needs. We agree to strive for the following hallmarks which are characteristics enhancing a pro bono program's ability to succeed in providing effective services addressing clients' critical needs.

- 1. Participation by the local bar associations and attorneys.** The associations and attorneys believe the program is necessary and beneficial.
- 2. Centrality of client needs.** The mission of the program is to provide high quality free civil legal services to low-income persons through volunteer attorneys. Client needs drive the program, balanced by the nature and quantity of resources available.
- 3. Program priorities.** The program engages in a priority-setting process, which determines what types of problems the program will address. Resources are allocated to matters of greatest impact on the client and are susceptible to civil legal resolution. The program calls on civil legal providers and other programs serving low-income people to assist in this process.
- 4. Direct representation component.** The core of the program is direct representation in which volunteer attorneys engage in advocacy on behalf of low-income persons. Adjunct programs such as advice clinics, pro se clinics and paralegal assistance are dictated by client needs and support the core program.
- 5. Coordination with state and local civil legal providers and bar associations.** The programs work cooperatively with the local civil legal providers. The partnerships between the civil legal providers and the local bar association results in a variety of benefits including sharing of expertise, coordination of services, and creative solutions to problems faced by the client community.
- 6. Accountability.** The program has mechanisms for evaluating the quality of service it provides. It expects and obtains reporting from participating attorneys concerning the progress/outcome of referred cases. It has the capability to demonstrate compliance with requirements imposed by its funding source(s), and it has a grievance procedure for the internal resolution of disputes between attorneys and clients.
- 7. Continuity.** The program has a form of governance, which ensures the program will survive changes in bar leadership, and has operational guidelines, which enable the program to survive a change in staff.
- 8. Cost-effectiveness.** The program maximizes the level of high quality civil legal services it provides in relationship to the total amount of funding received.

9. Minimization of barriers. The program addresses in a deliberate manner linguistic, sensory, physical and cultural barriers to clients' ability to receive services from the program. The program does not create undue administrative barriers to client access.

10. Understanding of ethical considerations. The program operates in a way which is consistent with the Rules of Professional Conduct; client confidentiality is assured and conflicts of interest are avoided. The staff and volunteers are respectful of clients and sensitive to their needs.

11. ABA Standards. The program is designed to be as consistent with the ABA Standards for Programs Providing Civil Pro Bono Legal Services to Persons of Limited Means as possible.

No events, shortages or irregularities have occurred and no facts have been discovered which would make the financial statements provided to you materially inaccurate or misleading. To our knowledge there is nothing reflecting unfavorably upon the honesty or integrity of members of our organization. We have accounted for all known or anticipated operating revenue and expense in preparing our funding request.

We agree to provide human-interest stories promoting Pro Bono activities in a timely manner upon request of the Indiana Bar Foundation or Indiana Pro Bono Commission. We further agree to make ourselves available to meet with the Pro Bono Commission and/or the Indiana Bar Foundation to answer any questions or provide any material requested which serves as verification/source documentation for the submitted information.

Explanation of items stricken from the above Letter of Representation:

It is understood that this Letter does not replace the Grant Agreement or other documents required by the Indiana Bar Foundation or Indiana Pro Bono Commission.

Signatures:

Judicial Appointee Signature

Date

Plan Administrator Signature

Date

2005 PLAN SUMMARY

1. Please write a brief summary of the 2005 grant request. Please include information regarding your district's planned activities. The grant request should cover needs to be addressed, methods, target audience, anticipated outcomes, and how past difficulties will be addressed.

Planned Activities:

1. Provide Individual case representation throughout District 13
2. Create and implement a family mediation program (1 or 2 counties)
3. Conduct pro se clinics (1 or 2 counties)
4. Continue Talk To A Lawyer clinics (monthly and on Martin Luther King Jr. day)
5. Present CLE programs on poverty/family law (1 or more counties)
6. Pursue a paralegal component in cooperation with Vincennes University

Needs To Be Addressed:

1. To continue, increase and improve the representation of indigent persons within District 13
2. Because the majority of referrals are family law issues and the volunteers have expertise in other areas, to reconcile this dichotomy by expanding on both the types of referrals and volunteers, as well as better preparing the volunteers.

Methods to Address The Needs:

By utilizing a two-fold approach:

1. Working with the District's Bar Associations to recruit a wider spectrum of lawyers, and
2. Working with Legal Aid Society, Indiana Legal Services and other volunteers (i.e. expert witnesses, auto mechanics, construction persons) to target market both clients and volunteers

Target Audience:

1. Residents who are at or below poverty level standards as established by federal government and applicable for services through Legal Aid Society and Indiana Legal Services.

Anticipated Outcomes:

1. Direct services handled 216 cases in 2003, a 16% increase over 2002. In 2005, the program should be able to increase the number served and volunteer level by at least 10%.
2. Increase awareness by the public, judiciary and referral population

Addressing Past Difficulties:

1. By continuing free CLE, create an atmosphere that fosters participation by attorneys in areas outside their "comfort zone"
2. Promote mentoring by Legal Aid Society and Indiana Legal Services in creating this atmosphere
3. Present in-house poverty/family law seminars to larger firms
4. Encourage judges to help, in anyway possible, the volunteers overcome fear of the unknown – both regarding clients and area of law

2003 REPORT OF VOLUNTEER LAWYER CASES IN DISTRICT 13

Please attach additional pages for each pro bono provider that receives IOLTA funding, whether directly or indirectly, in your district. See the sample additional pro bono provider page 6A. Please list each attorney only once in the volunteer lawyer column but complete one line for each pro bono case for that attorney.

Definitions:

Case: A legal matter referred to and accepted by a pro bono attorney volunteer.

Volunteer Lawyer: An attorney who has rendered pro bono service to at least one low-income client during the year or accepted a pro bono referral from the identified program. This does not include attorneys who are on the list of pro bono volunteers but who have never taken a case. The case numbers do not include cases screened, only cases actually referred to a pro bono attorney.

Case Type: Please use the abbreviations listed in Indiana Supreme Court Administrative Rule 8(B)(3)

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): Individual Case Representation

IOLTA funding accounts for 75 % of total pro bono provider budget.

Volunteer Lawyer Name	County	Year Case Accepted	Year Case Closed	Number of Hours	Case Type
Ivan Arnaez	Vanderburgh	2003	2003	7.0	DR
Donald Baier	Posey	2003	2004	1.5	RS
		2003	2003	.5	DR
		2003	2003	.5	DR
		2003			RS
		2003	2003	1.50	GU
		2003			PL
		2003	2003	8.40	DR
Lincoln Baker	Pike	2003			GU
		2003	2003	5.7	DR
Daniel Barfield	Vanderburgh	2003			Social Security
Emil Becker	Knox	2003	2003	3.5	DR
Erin Berger	Vanderburgh	2003	2003	1.5	DR
Joseph Black	Knox	2003	2003	1.5	DR
		2003			DR
TOTAL: 7		TOTAL:15		TOTAL:31.6	

Name of Pro Bono Provider (includes legal service provider, court, plan administrator bar association, and other organizations): Individual Case Representation, cont.'

IOLTA funding accounts for 75 % of total pro bono provider budget.

Volunteer Lawyer Name	County	Year Case Accepted	Year Case Closed	Number of Hours	Case Type
Joseph Black, cont.	Knox	2003			DR
Steven Bohleber	Vanderburgh	2003			DR
Dennis Brinkmeyer	Warrick	2003			DR
John Broadhead	Vanderburgh	2003	2003	4.00	ES
		2003	2003	1.50	MI
Abigail Brown-Cox	Vanderburgh	2003	2004	1.00	MI
	Warrick	2003			DR
		2003			DR
Dirk Carnahan	Knox	2003	2004	4.35	DR
		2003	2004	0	RS
		2003	2004	3.35	RS
Brian Carroll	Vanderburgh	2003			ES
James Casey	Vanderburgh	2003	2003	.50	Employment
Michael Chestnut	Daviess	2003			DR
Sheila Corcoran	Vanderburgh	2003			DR
		2003	2003	1.20	ES
		2003	2003	3.30	DR
Michael Cox	Vanderburgh	2003			AD
		2003			DR
		2003			DR
Edward Cummings	Knox	2003	2003	2.50	GU
		2003			DR
Kerry Currier	Knox	2003	2003	1.00	AD
		2003	2003	3.00	DR
Scott Danks	Vanderburgh	2003			JP
Shellie Deffendall	Gibson	2003			RS
Kyle		2003			DR
		2003	2003	8.80	DR
		2003			DR
Steven Deig	Vanderburgh	2003			DR
Timothy DeMotte	Dubois	2003	2004	1.50	DR
Brian Dickerson	Knox	2003	2003	1.5	DR
	Gibson	2003	2003	6.0	DR
Total: 17		Total:33		Total:43.5	

Name of Pro Bono Provider (includes legal service provider, court, plan administrator bar association, and other organizations): Individual Case Representation, cont.'

IOLTA funding accounts for 75 % of total pro bono provider budget.

Volunteer Lawyer Name	County	Year Case Accepted	Year Case Closed	Number of Hours	Case Type
Lani Ethridge	Vanderburgh	2003	2003	2.75	GU
Mark Ewing	Knox	2003	2003	6.00	GU
Terry Farmer	Vanderburgh	2003	2003	5.30	RS
		2003	2003		MI
Robert Faulkner	Vanderburgh	2003	2004	10.7	DR
Jonathan Feavel	Knox	2003			DR
		2003			DR
Jason Field	Knox	2003			DR
		2003			GU
Max Fiester	Vanderburgh	2003	2003	24.40	DR
Tom Fitzsimmons	Vanderburgh	2003	2003	1.50	GU
Val Fleig	Pike	2003	2003	9.50	DR
Beth Folz	Posey	2003	2003	4.00	DR
Mark Foster	Warrick	2003	2003	3.50	MC
Shannon Frank	Vanderburgh	2003	2003	1.00	ES
Angela Freel	Vanderburgh	2003			DR
		2003	2003	5.10	DR
Scott Funkhouser	Posey	2003	2003	8.25	DR
Dan Glass	Vanderburgh	2003	2003	23.00	CP
Craig Goedde	Vanderburgh	2003	2003	1.50	DR
John Goodridge	Vanderburgh	2003			DR
		2003			DR
		2003			DR
		2003			DR
		2003			DR
Mary Goss	Daviess	2003			DR
Jean Hadley	Posey	2003	2004	5.00	DR
Michael Hagedorn	Perry	2003	2004	2.30	DR
Timothy Hambidge	Vanderburgh	2003	2003	20	DR
		2003			DR
Stacy Harris	Dubois	2003			Social Security
Donald Hawk	Perry	2003	2003	4.75	RS

Total: 23

Total:32

Total: 138.55

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): Individual Case Representation, con.'

IOLTA funding accounts for 75 % of total pro bono provider budget.

Volunteer Lawyer Name	County	Year Case Accepted	Year Case Closed	Number of Hours	Case Type
Marc Hawley	Vanderburgh	2003	2003	1	MI
Richard Hawley	Vanderburgh	2003	2003	0	DR
Michael Hayden	Vanderburgh	2003	2004	5	DR
Jeff Hayes	Daviess	2003	2003	1.50	DR
		2003	2003	1.50	DR
		2003	2003	1.50	DR
		2003			DR
		2003	2003	6.25	DR
		2003	2003	5.75	DR
Karen Heard	Vanderburgh	2003	2003	7.00	DR
		2003	2004	1.50	GU
John Hegeman	Vanderburgh	2003			MI
Jeffrey Henning	Vanderburgh	2003	2003	12.00	MI
Pamela Hensler	Vanderburgh	2003	2004	16.00	DR
		2003			DR
		2003			DR
Dean Higginbotham	Gibson	2003	2003	1.5	DR
		2003	2003	1.5	DR
		2003	2003	6.00	DR
		2003	2003	3.00	DR
		2003	2003	1.50	DR
Phillip Hindalh	Pike	2003	2003	5.00	DR
Steven Hoar	Vanderburgh	2003			MI
Victor Ippoliti	Spencer	2003			DR
Stuart Janney	Vanderburgh	2003	2004	1.50	OV/MI
Bryan Jewell	Knox	2003	2003	5.00	DR
James Johnson	Vanderburgh	2003	2004	1.50	DR
David Kent	Vanderburgh	2003	2003	0	DR
		2003			GU
Jeffrey Kolb	Knox	2003	2004	1.50	GU
		2003	2004	3.4	AD
		2003	2003	1.50	DR
Heather Lacy	Warrick	2003	2004	21.7	GU
	Vanderburgh	2003	2004	10.15	SC

Total: 18

Total:34
6A-3

Total: 123.75

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): Individual Case Representation, cont.'
IOLTA funding accounts for 75 % of total pro bono provider budget.

Volunteer Lawyer Name	County	Year Case Accepted	Year Case Closed	Number of Hours	Case Type
Heather Lacy, cont'.	Vanderburgh	2003	2003	1.00	DR
Stephen LaPlante	Vanderburgh	2003	2004	6.00	Bankruptcy
Paul Ledford	Knox	2003	2003	5.00	DR
		2003	2004	1.50	DR
Gara Lee	Knox	2003			DR
		2003			DR
		2003	2003	.50	DR
		2003			DR
David Lett	Martin	2003	2003	1.50	MI
James Levell	Knox	2003	2003	5.00	DR
Jeff Lindsey	Spencer	2003	2003	1.50	DR
Krista Lockyear	Vanderburgh	2003			AD
S. Anthony Long	Warrick	2003	2003		DR
Michael Macer	Vanderburgh	2003			DR
James McDonald	Gibson	2003	2003	3.00	DR
		2003	2003	4.00	DR
		2003	2003	3.00	DR
		2003			DR
		2003	2003	4.00	DR
Beth McFadin-Higgins	Posey	2003	2004	10.00	MI
David Miller	Knox	2003	2003	4.00	DR
		2003	2004	1.50	DR
Matt Moore	Perry	2003			GU
Jeff Neal	Knox	2003	2003	7.00	DR
		2003	2004	5.70	DR
		2003			DR
Catherine Nestruck	Vanderburgh	2003			DR
		2003			RS
		2003	2004	19.70	DR
Conor O'Daniel	Vanderburgh	2003			DR
Andrew Ozete	Vanderburgh	2003	2003	1.50	MI
Matt Parmenter	Knox	2003	2004	10	DR
Kay Pechin	Vanderburgh	2003	2003	6.00	DR
		2003	2003	7.00	DR

Total: 20

**Total: 34
6A-4**

Total: 113.40

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): Individual Case Representation, cont.'

IOLTA funding accounts for 75 % of total pro bono provider budget.

Volunteer Lawyer Name	County	Year Case Accepted	Year Case Closed	Number of Hours	Case Type
Kay Pechin, cont.'	Vanderburgh	2003	2004	0	DR
Mark Phillips	Warrick	2003	2004	0	DR
Fremont Pickett	Martin	2003			MI
Miriam Price	Spencer	2003	2004	21.70	DR
Gloria Rahman	Dubois	2003	2004	2.10	MI
Christopher Ramsey	Knox	2003	2004	1.50	DR
		2003	2003	1.50	DR
Marilyn Ratliff	Vanderburgh	2003	2003	3.00	DR
		2003	2003	3.00	PL
Wyatt Rauch	Pike	2003			MC
		2003	2003	3.00	DR
		2003			DR
		2003	2004	6.75	CT
		2003	2003	1.50	DR
		2003	2003	2.50	DR
David Robinson	Vanderburgh	2003			Unemployment
David Roellgen	Knox	2003	2004	1.50	DR
		2003	2004	1.50	ES
Andrew Rutz		2003	2003	1.50	PL
Katherine Rybak	Perry	2003			DR
Bradley Salmon	Vanderburgh	2003			DR
		2003	2003	13.38	GU
		2003			ES
Timothy Sanders	Vanderburgh	2003	2004	6.00	DR
Garvin Senn	Vanderburgh	2003	2004	5.00	DR
David Shaw	Vanderburgh	2003	2004	2.00	SC
		2003	2003	1.50	MI
Dan Siewers	Knox	2003	2003	10.00	DR
Gregory Smith	Daviess	2003	2003	8.00	DR
Bruce Smith	Knox	2003			DR
Dirk Stahl	Vanderburgh	2003			DR
Brent Stuckey	Knox	2003			DR
		2003			DR
Gregory Sturm	Knox	2003	2003	3.00	GU

Total: 21

Total:34
6A-5

Total:99.93

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): Individual Case Representation, cont.'

IOLTA funding accounts for 75 % of total pro bono provider budget.

Volunteer Lawyer Name	County	Year Case Accepted	Year Case Closed	Number of Hours	Case Type
Stephen Thomas	Vanderburgh	2003			Social Security
Tracy Thread	Vanderburgh	2003			DR
Susan Todino	Knox	2003	2004	3.00	DR
		2003	2003	5.00	DR
James Tyler	Perry	2003	2004	0	DR
Kitte Jones	Posey	2003	2004	2.00	DR
Jack VanStone	Vanderburgh	2003	2003	1.50	DR
Joseph Verkamp	Dubois	2003			DR
		2003	2003	4.00	DR
		2003	2004	5.50	DR
		2003	2003	1.50	DR
		2003	2004	1.50	DR
		2003	2003	3.50	DR
		2003	2003	1.50	RS
		2003	2004	6.50	DR
		2003			DR
Paul Vogler	Martin	2003			DR
	Daviess	2003	2003	1.50	DR
	Martin	2003			DR
Susan Vollmer	Vanderburgh	2003	2004	3.00	MI
Donald Vowels	Vanderburgh	2003	2003	3.60	GU
Scott Webb	Warrick	2003			DR
Dale Webster	Knox	2003			DR
Douglas Welp	Vanderburgh	2003			Unemployment
John Werner	Perry	2003			DR
		2003	2004	0	RS
Karen Werner	Perry	2003			DR
Patricia Woodring	Vanderburgh	2003	2003	1.30	MI
Mike Woods	Pike	2003	2003	2.00	Social Security
Russ Woodson	Vanderburgh	2003	2003	9.80	RS
		2003	2003	1.50	DR
Maria Worthington	Posey	2003	2004	3.00	DR
		2003	2003	6.00	DR
Ted Ziemer, IV	Vanderburgh	2003	2003	1.00	MI

Total: 20

Total:34
6A-6

Total:68.2

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): Individual Case Representation, cont.

Volunteer Lawyer Name	County	Year Case Accepted	Year Case Closed	Number Of Hours	Case Type
Robert Zoss	Vanderburgh	2003			DR
Overall Total: 126	Total Cases: 216				Overall Total:618.93

2003 REPORT OF VOLUNTEER LAWYER LIMITED INFORMATION ACTIVITY IN DISTRICT 13

This limited legal information chart can include activities such as pro se clinics and call-in or walk-in informational services.

Please attach additional pages for each pro bono provider that receives IOLTA funding, whether directly or indirectly, in your district. See the sample additional pro bono provider page 7A. Please list each attorney only once in the volunteer lawyer column but complete one line for each type of legal information activity for that attorney.

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): **Talk To A Lawyer**

Volunteer Lawyer Name	County	Type of Activity	Number of Hours
Paul Black	Vanderburgh	Advice	2
Steve Bohleber	Vanderburgh	Advice	2
Beverly Corn	Vanderburgh	Advice	2
Tom Fitzsimmons	Vanderburgh	Advice	4.5
David Gray	Vanderburgh	Advice	2
Mike Mitchell	Vanderburgh	Advice	7
Dale Krieg	Vanderburgh	Advice	2
Jeff Dodson	Vanderburgh	Advice	2
David Robinson	Vanderburgh	Advice	2
Tim Hambidge	Vanderburgh	Advice	7
John Hamilton	Vanderburgh	Advice	4.5
Marilyn Ratliff	Vanderburgh	Advice	4.5
Kit Jones	Vanderburgh	Advice	4.5
Emil Becker	Vanderburgh	Advice	2
Teresa Hahn	Vanderburgh	Advice	2
Kelly Lonnberg	Vanderburgh	Advice	9.5
Laurel Rachiele	Vanderburgh	Advice	10
Jennifer Hunt	Vanderburgh	Advice	2
Steve Thomas	Vanderburgh	Advice	4.5
Jim Flynn	Vanderburgh	Advice	2
Shannon Frank	Vanderburgh	Advice	9.5
Don Fuchs	Vanderburgh	Advice	2
Brian Williams	Vanderburgh	Advice	2
Maria Worthington	Vanderburgh	Advice	7
TOTAL: 24			TOTAL:94

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): Talk To A Lawyer, cont'.

IOLTA funding accounts for 75 % of total pro bono provider budget.

Volunteer Lawyer Name	County	Type of Activity	Number of Hours
Kevin Kincade	Vanderburgh	Advice	2
Pam Hensler	Vanderburgh	Advice	2
Kevin Gibson	Vanderburgh	Advice	14
Sue Ann Hartig	Vanderburgh	Advice	14
Kathy Rybak	Vanderburgh	Advice	16.5
Steve Culley	Vanderburgh	Advice	4
Garvin Senn	Vanderburgh	Advice	14
Mark Phillips	Warrick	Advice	2
Verdelski Miller	Vanderburgh	Advice	2.5
Erika Taylor	Vanderburgh	Advice	4.5
Ted Barron	Vanderburgh	Advice	4.5
Renee Cain	Vanderburgh	Advice	17
Michelle Cox	Vanderburgh	Advice	2.5
Dan Hewins	Vanderburgh	Advice	7.5
Becky Kasha	Vanderburgh	Advice	10
Tracy Thread	Vanderburgh	Advice	15
Wes Bowers	Vanderburgh	Advice	7.5
Shellie Kyle	Vanderburgh	Advice	5
Abigail Brown-Cox	Vanderburgh	Advice	5
Sherry Smith	Vanderburgh	Advice	2.5
Ole Olsen	Vanderburgh	Advice	5
Kathy Kornblum	Vanderburgh	Advice	2.5
Greg Freyberger	Vanderburgh	Advice	2.5
Cory Kuhlenschmidt	Vanderburgh	Advice	5
Todd Glass	Vanderburgh	Advice	2.5
TOTAL: 25			150

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): Talk to A Lawyer, cont.'

IOLTA funding accounts for 75 % of total pro bono provider budget.

Volunteer Lawyer Name	County	Type of Activity	Number of Hours
Michael DiRienza	Vanderburgh	Advice	5
Gene Brooks	Vanderburgh	Advice	2.5
Andy Ozete	Vanderburgh	Advice	2.5
Beth Browning	Vanderburgh	Advice	2.5
Erin Berger	Vanderburgh	Advice	5
Karen Heard	Vanderburgh	Advice	7.5
Jim Fields	Vanderburgh	Advice	7.5
Tim Sanders	Vanderburgh	Advice	2.5
Kirstin Schaefer	Vanderburgh	Advice	2.5
Greg Freyberger	Vanderburgh	Advice	2.5
Vic Ippoliti	Vanderburgh	Advice	2.5
Jim Son	Vanderburgh	Advice	2.5
Patrick Koontz	Vanderburgh	Advice	2.5
Chris Wischer	Vanderburgh	Advice	2.5
Cathy Nestrack	Vanderburgh	Advice	2.5
Lori Young	Vanderburgh	Advice	2.5
Kay Pechin	Vanderburgh	Coordinator	35.5
Paralegals			
Rebecca Korba		Answer Phones	25
Alicia Reeves		Answer Phones	33.5
TOTAL: 16			149
OVERALL TOTAL: 66			393 hrs.

INFORMATION ACTIVITY IN DISTRICT 13

This limited legal information chart can include activities such as pro se clinics and call-in or walk-in informational services.

Please attach additional pages for each pro bono provider that receives IOLTA funding, whether directly or indirectly, in your district. See the sample additional pro bono provider page 7A. Please list each attorney only once in the volunteer lawyer column but complete one line for each type of legal information activity for that attorney.

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): Self Directed Activity

Volunteer Lawyer Name	County	Type of Activity	Number of Hours
Ed Anderson	Vanderburgh	MI	10
	Daviess	MI	2
	Warrick	MI	2
Tony Aylsworth	Warrick	Research/Correspondence	2.5
	Warrick	Research	3.0
Paul Black	Vanderburgh	Family dispute	12.1
	Vanderburgh	Bankruptcy dispute	19
Thomas Bodkin	Warrick	General legal	30
	Warrick	General legal	50
	Vanderburgh	Public Utilities Issue	25
Robert Carithers	Unknown	Endowment Advice	1.0
Sheila Corcoran	Vanderburgh	GU	2.0
	Vanderburgh	GU	2.0
Beverly Corn	Vanderburgh	Not-For-Profit Issue	15.0
John Cox	Vanderburgh	GU	2.0
	Vanderburgh	Power of Attorney	1.50
	Vanderburgh	SC	4.00
Garland Cravens	Gibson	Advice Only	1.60
	Vanderburgh	Information for Contempt	7.40
	Vanderburgh	DR	3.2
	Vanderburgh	Information for Contempt	1.2
	Vanderburgh	CM	3.2
	Vanderburgh	GU	4.1
Total: 9			Total:203.80

7D

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): _____ Self Directed Activity, cont'. _____

Volunteer Lawyer Name	County	Type of Activity	Number of Hours
Tim Dant	Daviess	Bankruptcy	3
		Bankruptcy	3
Scott Funkhouser	Posey	General Legal	2.4
		DR	24.5
Pamela Hensler	Vanderburgh	Not-for-Profit	9
Gary Hohl	Spencer	RS	28
		ES Planning	6
Henry Hudson	Posey	GU	7.70
Katharine Jones	Vanderburgh	SC	4.15
Jeffrey Kolb	Knox	SC-Eviction	2
Christian Lenn	Vanderburgh	PC-correct errors	6.4
Cathy Nestrack	Vanderburgh	ES-POA	1.5
		ES-POA	3.5
		Consumer Loan Issue	3
		DR & post DR	4
Brian Williams	Vanderburgh	Advice	1.30
Bill Woods	Vanderburgh	Not-for-Profit Issue	30
Mike Woods	Vanderburgh	SSI Issue	3
		Disability Review Issue	10
Russ Woodson	Vanderburgh	JD	5
Lori Young	Vanderburgh	Not-for-Profit Issue	6
		Not-for-Profit Issue	5
Legal Aid Staff (3)	Vanderburgh	Pro Bono Intake	40
J. Douglas Knight	Vanderburgh	VLP Board of Directors	44
Timothy Crowley	Knox	VLP Board of Directors	44
Susan Helfrich	Vanderburgh	VLP Board of Directors	44
Sue Ann Hartig	Vanderburgh	VLP Board of Directors	44
Steve Culley	Vanderburgh	VLP Board of Directors	44
Total: 22			Total: 428.45
Overall Total: 31			632.25

7D-1

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): _____ **Operation LAMP** _____

Volunteer Lawyer Name	County	Type of Activity	Number of Hours
John Collins	Vanderburgh	Advice/Preparation of	8
		Life Documents	
Tim Hubert	Vanderburgh	Same	8
David Jones	Vanderburgh	Same	8
Rhonda Miller	Vanderburgh	Same	8
Andrew Rutz	Vanderburgh	Same	8
Brad Salmon	Vanderburgh	Same	8
Reed Schmitt	Vanderburgh	Same	8
Elizabeth Baier	Vanderburgh	Same	8
Tom Fitzsimmons	Vanderburgh	Same	8
Mike Mitchell	Vanderburgh	Same	8
David Harris	Vanderburgh	Same	2.2
Paralegals (6)	Vanderburgh	Assist the Attorneys	8
Legal Secretaries (4)	Vanderburgh	Assist the Attorneys	8
TOTAL: 10 Lawyers, 6 paralegals	4 secretaries		TOTAL: 66.2
OVERALL TOTAL: 20			162.20

7E

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): All Services/Recapitulation

<u>Date</u>	<u>Activity</u>
1/8/03	TTL seminar for volunteers (Talk to Lawyer)
1/13/03	Executive Committee meeting
1/20/03	Martin Luther King, Jr. TTL day
2/6/03	Talk To A Lawyer
2/11/03	Board of Directors meeting-Pike County
2/20/03	Replay of TTL seminar
2/25/03	Special Executive Committee meeting
2/27/03	Interview on WNIN, public television, with Board member, Sue Hartig
3/6/03	Talk To A Lawyer
3/15/03	Operation LAMP (Legal Assistance For Military Personnel)
3/19/03	Agency Fair at Work One Offices
4/3/03	Talk To A Lawyer
4/7/03	Executive Committee meeting
4/ /03	Conference in Portland, Oregon
5/1/03	Talk To A Lawyer
5/2/03	Silent Auction in cooperation with EBA Law Day Banquet
5/13/03	Board of Directors Meeting –Gibson County
5/15/03	Seminar – Guide to Military issues (Operation LAMP)
6/5/03	Talk To A Lawyer
7/3/03	Talk To A Lawyer
7/7/03	Executive Committee meeting
8/7/03	Talk To A Lawyer
9/4/03	Talk To A Lawyer
10/2/03	Talk To A Lawyer
10/6/03	Executive Committee meeting
10/ /03	Attorney Recognition Banquet
11/6/03	Talk To A Lawyer
11/11/03	Board of Directors meeting-Dubois County
12/4/03	Talk To A Lawyer and holiday celebration
12/8/03	Seminar – Introduction to Pro Bono Law
12/ /03	Operation LAMP

2003 REPORT

Please provide a short summary of how the provision of pro bono service is co-ordinated in your district, including the intake process, the relationships of pro bono providers in the district, how referrals are made, and how reporting is done.

Through joint cooperation with Legal Aid Society and Indiana Legal Services, applications are received and reviewed. Cases that are not eligible for services with those agencies, due to conflict or type of case, are then referred to VLP for possible placement. The Plan Administrator attends a weekly meeting with Indiana Legal Services to help review cases for placement.

Strict adherence is kept on all levels of eligibility, especially financial status.

Because this process takes cooperation between the agencies, a well maintained relationship is essential and present. This cooperation goes beyond the administrative/attorney's roles; it includes the secretarial staff as well. The secretarial staff is generally responsible for the initial intake of potential clients and without their support, the VLP would not be able to function on a limited staff of its own.

The attorneys at Legal Aid Society and Indiana Legal Services also assist with the monthly talk to a lawyer, as volunteers, as well as serving on the Board of Directors.

Reporting is conducted by the VLP providing forms to the volunteers for submission. Follow-up, when needed, is usually by telephone.

Please describe any special circumstances, including difficulties encountered, affecting your District's 2003 implementation of its plan.

Excepting financial concerns, District 13 has not encountered extraordinary difficulties in executing its plan.

BUDGETS FOR 2003, 2004 AND 2005 *FOR IOLTA FUNDS ONLY*

Cost Category	2003 actual expendi- tures	2003 Budget	2004 actual expendi- tures	2004 Budget	2005 Budget
A. Personnel Costs					
1. Plan Adminis- trator	44,500.08	52,486.	16,228.76	44,500	37,000
2. Paralegals					
3. Others	10,143.63	24,532	4,968.51	20,800	21,500
4. Employee benefits					
a. Insurance	4,899.05	5073	847.96		
b. Retirement plans	444.96	3,500.	111.24		
c. Other	4,831.42	5,028.	2,276.57	11,204.	11,541
5. Total Person- nel Costs	64,819.14	90,619.	24,433.04	78,004	70,041
B. Non- Personnel Costs					
1. Occupancy	4,704.63	4,964.	2,010.00	5,568	5,800
2. Equipment rental				600	600
3. Office supplies	2,718.68	5,200.	2,187.31	3,000	3,150
4. Telephone	1,988.40	1,968.	486.30	3,160	3,326
5. Travel	1,952.46	4,091.	85.67	3,000	3,000
6. Training	644.98	3,000.	261.38	3,000	3,150
7. Library	164.28	1000.	94.56	1,000	1,000
8. Malpractice insurance	2,764	4,000	632	2,160	2,268
9. Dues and fees	400.	1000.	225.	600	600
10. Audit		2,500.		4,500	4,500
11. Contingent re- serve				15,129	15,886
12. Litigation re- serve		5,000.		5,500	5,500
13. Marketing and promotion	1,800.24	1,200		5,960	6,258
14. Attorney recognition	927.22	1,000		2,000	2,100
15. Litigation Expenses (in- cludes expert fees)	313.32		256.67	5,500	5,500
16. Property					

Acquisition	319.95	1,500		4,500	4,500
17. Contract Services	225.40	1,000		1,454	1,526
18. Grants to other pro bono providers					
19. Other			296.98	4043.	4,245
20. Total Non-Personnel Costs	18,278.58	37,903	6,897.88	68,774	72,908
C. Total Expenditures	83,097.72	128,522	31,330.92	146,778	142,949

IOLTA funds received 2003: **\$61,860.00** IOLTA funds received 2004: **\$61,800.00**

Budget Narrative

Please provide descriptions of the following line items in the foregoing budget chart, by item number, in the space provided.

Lines (A)(1), (2), (3) Please indicate the number of hours per week for each personnel position and rate of pay.

Plan Administrator: 25-30 hours per week, annual salary of \$35,000.00

Administrative Assistant: 20-24 hours per week, hourly rate of \$9.50

Line (B)(1) Please describe the occupancy cost in terms of square footage, utilities or other amenities and indicate whether the occupancy cost is above or below the market rate for that space.

The office space is 425 square feet. Monthly rent is \$365.00. The Lessor also provides: telephone service at a flat rate of \$100.00 per month, utilities average \$44.00 per month, high speed internet at a flat rate of \$40.00, toll free telephone number at a flat rate of \$5.00 and designated parking, for 2, for a flat rate of \$50.00. These costs are below market for downtown Evansville, Indiana. Lessor also provides conference room for monthly Talk to A Lawyer, as well as installed the phone bank, without charge.

ANNUAL TIMETABLE FOR SUBMISSION OF FORMS AND CHECKS:

January 1:	Checks distributed
July 1:	Annual report, plan and grant application due to IPBC
November:	Notification of awards
December 1:	IBF grant agreement due and revised budget due